



NETWORK
INTERNATIONAL SCHOOL
Kindle the fire, brighten your future

COVID-19 REOPENING PLAN AUGUST 2020

Overview

Network International School is looking forward to welcoming students back to school on Monday 24 August 2020 as this is the best place for students to learn and we know how important it is for their mental well-being to have social interactions with their peers and teachers. The Covid-19 situation has been unsettling for the Network community of students, parents and teachers as well as the whole world and we want to ensure that everyone is reassured and feels safe about the students' return to school. At the forefront of everything we do with regard to reopening, will be the health and safety of everyone in our community. At the present time, through our risk assessments, we visualise three Teaching and Learning Plans for reopening which have been informed by guidelines from the Myanmar Government, the Ministry of Education, the World Health Organisation and advisory information from a number of sources such as the UK Government and related Covid-19 research documents. Network International School recognises that these plans will need to be flexible and adaptable to any changes that might be made by the government and/or other bodies and we will continue to use all available sources to keep our community up to date with any changes to these plans or procedures before the start of the new academic year or once in session. Key to reopening will be that the school passes a government Covid-19 disease prevention inspection undertaken by the Department of Education and the Ministry of Health and Sport. Once the inspection is passed our Covid-19 plan will be sent to Naypyidaw for approval by the Covid-19 committee.

Depending on the situation in August the school will support parents who have any concerns about sending their child back to school. For example, any student who is clinically extremely vulnerable, or if anyone in your household is in the vulnerable group (this information can be found online) parents should follow the medical advice given to them by their doctor which is likely to be that the child should remain at home unless stringent social distancing can be achieved and the students can understand and follow the social distancing rules.

Carl Dent

Principal - Network International school.

NETWORK INTERNATIONAL SCHOOL COVID-19 REOPENING PLAN

Covid-19 Reopening Teaching & Learning Plan 1 – This plan is based on the major Covid-19 restrictions being lifted ensuring that all teachers are available and that the school can safely reopen to all students on Monday 24 August 2020. Whilst the school will reopen, we will still be implementing the following strategies in order to protect our school community and reduce the risk of any infection. During this time, we will be following the latest guidance and it will likely still be very important to reduce contact between people as much as possible to reduce transmission of Covid-19. There are a number of school wide strategies for both campuses and then additional phase specific strategies for Early Years, Primary and Secondary all targeted at keeping the Network community safe.

Strategies across all Phases

Returning International Teachers and Students

- All teachers and students returning to Yangon will have to comply with the Myanmar Governments quarantine and Covid-19 testing procedures on point of entry to the country. Teachers who have returned in August prior to leaving their country have completed a week's home quarantine, completed a Covid-19 test at a designated high level clinic and returned a negative result with the school holding a copy of each teachers' certificate.
- On arrival in Myanmar teachers completed a week's hotel quarantine, a week's home quarantine and had a second Covid-19 test which returned a negative result. This means teachers have served 21 days quarantine and passed two Covid-19 tests.
- Any further teacher or student returning to Myanmar will have to complete these government quarantine procedures or any amendment to them at the time of landing.

Risk Assessment

- A full risk assessment will be conducted by the Executive Leadership Team of both campuses based on the latest government information and restrictions and up to date medical information in the week prior to the school reopening. If there needs to be any updating of our plans at that time the Network community will be informed via an updated copy of this document.

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Traveling to School

- All staff will be asked to wear facemasks journeying into school.
- Public buses will be avoided wherever possible and staff will be asked to travel independently and avoid any large groups where possible.
- Sibling buses will operate at the start and end of the day but it will be compulsory for all students to wear facemasks and shields. The bus driver will have a copy of the SIMs contact list and the contact numbers of the Ministry of Health, Ministry of Labour and Immigration, Fire Brigade, Police Administration and Local Social Organisations.

Fire Safety

- The school will review its fire safety strategies to ensure that the changes being made to routines do not compromise the regulations, which will be amended if required.

Staff Briefings

- All staff briefings will be done in an electronic format until it is safe to reinstatement them.

Hygiene Routines

Network International School will:

- Promote and demonstrate regular hand washing and positive hygiene behaviours. There will be sinks and hand sanitiser stations outside every classroom and Covid-19 prevention posters will be clearly displayed. The school will ensure that waste water from these sinks is systematically drained away.
- Ensure soap, water and hand sanitiser is available at all hand washing stations and will be checked and replenished throughout the day.
- Encourage frequent and thorough washing of hands for at least 20 seconds and staff will be instrumental in implementing these

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procedures.

- Ensure all toilets have soap and hand sanitiser available and this will be regularly checked and replenished. Covid-19 posters will be clearly displayed in all toilets.
- Increase airflow and ventilation by opening windows and propping open doors.
- Post signs in both English and Myanmar encouraging good hand and respiratory hygiene practices.
- Regularly remove trash throughout the day with staff assigned to this task and liaise with YCDC as to its proper disposal. All rooms, school entrances, school exits, classrooms, toilets, dining areas, school playgrounds and any other appropriate areas will have a foot pedal bin with a lid.
- Ensure that a good supply of disposable tissues will be available in every classroom and replenished regularly. Tissues will be disposed of immediately after use in the bins provided.
- Encourage students to not touch their mouth, eyes and nose.
- Encourage students to use a tissue to cough or sneeze into and bin it.
- Encourage students to wash their hands regularly during practical lessons.
- It is advisable for students to have freshly washed uniform each day and for staff to wear fresh clothes.
- Students will be expected to have all their own equipment or if appropriate will be given an assigned package of equipment which they will have responsibility for and will not be shared with other students. Posters in the classroom will make this clear.
- The sharing of school equipment will be discouraged unless vital to the learning taking place and any necessary precautions being taken.
- Where possible doors will be propped open to minimise touching door handles especially at the start and end of lessons and also to maximise air flow.
- Students, with the support of parents should regularly sanitise their own belongings.

Cleaning Routines

- The school has a defined facilities policy for the cleaning routines during the Covid-19 period.
- Both campuses will receive a deep clean before students return to school in August.
- We will clean and disinfect school buildings, classrooms and especially water and sanitation facilities at least twice a day, particularly

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surfaces that are touched by many people (railings, lunch tables, sports equipment, door and window handles, teaching and learning aids etc.). There will be a clear rota implemented to ensure this is achieved. The school will be using the government designated disinfectant.

- Once Physical Education lessons commence cleaning staff will be situated in the sports areas and will wipe down all equipment that has been used between lessons.
- Cleaning staff will be situated in the ICT rooms and will wipe down all common use ICT equipment between each lesson.
- School buses will be cleaned and sanitised after every journey.
- There will be a weekly deep clean of all spaces in use.

Dining Routines

- All Network staff will be asked to bring their own cutlery, mugs, bowls etc. and no sharing will take place.
- Where required on both campuses staff and student dining times will be scheduled to conform to social distancing rules. If necessary, students will eat in classrooms to conform to social distancing guidelines.
- All student communal water cups will be removed and every student will be required to have their own water bottle. This can be filled in the usual way but a social distancing line will be in place at each water dispenser.
- Staff and students will not be permitted to share food.
- There will be no shared snacks or lunches at the end of terms in any phase until it is safe to do so.
- There will be no cooking or food preparation in lessons or extracurricular activities until it is safe to do so.
- There will be no delivery of takeaway food.

Facemasks

- Students will be required to wear reusable cloth facemasks, which will be provided by the school (2 per student). Teachers will educate students about keeping their face masks safe and the danger of cross infection if they use anyone else's mask. It will be parent's responsibility to wash these so each student can have a fresh facemask each day.
- Students will be required to wear masks on arrival at school, at snack and lunch and on departure from school but not in the classroom once seated unless social distancing cannot be met.

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Temperature Checks, illness and procedures for suspected Covid-19.

- The temperature checks are designed to detect fever as an indicator of a possible Covid-19 infection. However, as a community we should be aware that this is not the sole indicator of a person having Covid-19. The range of symptoms include; fever or chills; cough; shortness of breath or difficulty breathing; Fatigue; muscle or body aches; headache; new loss of taste or smell; sore throat; congestion or runny nose; nausea or vomiting and diarrhoea. The Network community may find the website link to CDC at the bottom of this section helpful.
- Non-contact infrared thermometers will be used at all times.
- Where possible parents should check their child's temperature before they leave for school and the child kept at home if they have a temperature above 37.5 or if their child shows signs of any other Covid-19 symptoms. Students or staff can only return to school if they have been symptom free for 72 hours without the use of medication. If a person displays Covid-19 symptoms during the 72 hours without the use of medication then we strongly recommend that medical advice is sought. Once a students has seen a doctor and has a doctor's note to return, they can do so following a 48 hour wellness period prior to return.
- All staff (site and administration only, not teachers) completing temperature checks will have face masks, face shields and gloves made available to them.
- On arrival at school staff, students, parents and visitors will have their temperature taken at the gates. If anyone has a temperature above 37.5 degrees or displays any other signs of Covid-19 symptoms they will be asked to go home. If a student has a high temperature the school will contact the students' parents to take the child home. Students or staff can only return to school if they have been symptom free for 72 hours without the use of medication. If a person displays Covid-19 symptoms during the 72 hours without the use of medication then we strongly recommend that medical advice is sought. Once a students has seen a doctor and has a doctor's note to return, they can do so following a 48 hour wellness period prior to return.
- If any student or staff member presents symptoms during the school day they will be taken immediately by the shortest possible route to the designated room (P5 at Bahan and A009 at 7 Mile) via an outside route if possible, on both campuses (see map). The school doctor will assess them and the person will be taken to the rooms designated above as a Covid-19 holding areas. If the doctor has any concerns or a temperature is present above 37.5 degrees the student (parents will be contacted) or staff member will have to return home and the advice in the bullet point above will apply. The Samitivej doctor will have PPE in the form of a safety mask, facemask, face shield, rubber gloves, goggles and apron and the designated room will be fully sanitised before any other person is

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allowed to enter.

- Students who have come into contact with someone confirmed to have Covid-19 must remain at home as above and follow the guidelines.
- If a student is Covid-19 infected all people who have been in contact with that person will be advised immediately and advice about prevention and treatment will be given. The person will be taken immediately by the shortest possible route to the designated room (P5 at Bahan and A009 at 7 Mile) via an outside route if possible, on both campuses (see map). The school doctor will assess them and the person will be taken to the rooms designated above as a Covid-19 holding areas. The Ministry of Health, Ministry of Labour, Immigration, Fire brigade, Police Administration and Local Social Organisations will be informed as advised by government guidelines. department will be informed immediately by the administration team. Both reception desks will hold all the relevant contact details of parents, students, staff and health department.
- Any student sat next to infected students will be moved immediately to another place to sit.
- When a person is identified as Covid-19 infected the school will disinfect the classroom, playground, toilets, canteen and any other areas that the infected person has been in by spraying the areas with the government recommended disinfectant. The school has a clear cleaning plan with staff assigned to these tasks.
- Students who have any other medical symptoms will go to the medical rooms on their respective campuses.
- The relevant Heads of School and their Deputy will have responsibility for overseeing these procedures.

<https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html>

Arrival and Departure

- Parents are requested to drop off and pick up their children on time. In particular it is vital that students are not left at school beyond their allotted finish time.
- Vinyl posters for parents will be displayed at all entrances to the school in both English and Myanmar.
- The school campuses will remain locked until 07:00 so that all staff are onsite to manage our Covid-19 response and therefore parents are asked not to arrive earlier than this to drop students off, as students will not be allowed in school.
- There will be a waiting system in place at school entrances with social distancing of 6 feet clearly marked.

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- Students should only be on campus for the duration of the school day and there will be no extracurricular activities during term 1. This will be reviewed for term 2 according to government guidelines.
- In the Early Years parents must immediately leave the campus after passing their child to Early Years staff and should observe two-metre social distancing during this time and not gather in parent groups. This will be clearly marked by signage. Primary and secondary students are to be dropped off with parents remaining in their cars at all times. There can be no exception to this.

Teaching Routines & Education

- All Network staff have been provided with the Covid-19 plan.
- The timetables for each student and all staff are held on the schools' Management Information System (MIS).
- Teachers in all phases will give ongoing education sessions to all students through the appropriate curriculum area regarding students' health awareness with important personal hygiene routines and symptoms of Covid-19.
- Students in class will be seated to remain 6 feet apart through the arrangement of student desks and chairs.
- All classrooms will have a clear set of guidelines to follow instructions
- Teachers will look at ways to modify their teaching approach to support social distancing as much as possible, particularly close face-to-face support and will wear face masks and face shields.
- Students will not be called to the front desk unless absolutely necessary with the students and staff wearing facemasks and face shield.
- Teachers will consistently support students in all the personal hygiene strategies.
- Teachers will implement strategies to reduce or eliminate the sharing of resources.
- Teachers will provide opportunities for students to talk about their Covid-19 experiences and staying safe and student's well-being will be monitored on return to school.
- According to guidelines Covid-19 cannot survive in chlorinated pools and therefore swimming lessons will take place when government guidelines permit and if safe to do so.
- There will be no cooking as part of the school curriculum.

Extracurricular Activities

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- There will be no primary or secondary extracurricular activities or inter school sport in term 1. This will be reviewed for the start of term 2 and any changes will need to follow government guidelines and be dependent on joint decisions made by the Yangon International School Heads group.
- There will be no cooking activities as part of the extracurricular programme.

Classroom Size and Student Space

- The classroom sizes on both campus and class student numbers at Network provide the required social distancing space as follows: if there is 3 feet social distancing then 22 students can attend class whereas with 6 feet social distancing only 11 students can attend class. Where appropriate screens will be provided in all classrooms.
- The ICT rooms on both campus will be provided with dividing perspex screens if required for social distancing.

Parents

- All parents will be provided with a copy of the schools' Covid-19 plan and any other relevant documentation to support the prevention of Covid-19.
- Information posters will be displayed at the main gate to provide information to parents and there will be a clearly marked waiting line with 6 feet social distancing.
- Information will also be provided through the schools' website and where appropriate the SIMs parent portal.
- Parents may come to the school to purchase uniform, for any emergency situation and to pay fees. Outside of this parents are asked not to visit the school unless absolutely necessary. The reception area on both campuses will operate social distancing and a screen will be provided to reduce contact. Instead parents should either telephone the school or email the respective person they need to contact. All the details needed are in our parent handbook and the website.

School Libraries

- The school libraries in all phases will operate social distancing rules.
- Each returned book and film will be sanitised before being returned to the shelf.

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- All returned library books will be stored outside in allocated boxes for three days before being sanitised and returned to the library.

General Expectations

- All staff, parents and students will be requested to follow government guidelines whilst out of school hours.

Early Years Specific Strategies	Primary Specific Strategies	Secondary Specific Strategies
<ul style="list-style-type: none"> • Staff will reduce contact with children but at times this will not be possible due to the age and needs of the children. • A one-way system will be introduced and marked out (inside and outside) • All soft toys, cushions, carpets will be removed from classrooms. • Individual carpet spots will be used to help children distance during group lesson time. • There will be a reduction of the amount of equipment out in the classroom. Children will only be allowed to play with toys that have been placed out by the teachers. 	<ul style="list-style-type: none"> • Upon arrival at school, students will go straight to classes rather than staying in the communal waiting area. • A one-way system will be introduced in all communal areas. • Markings on the floor to support social distancing and indicate the one-way system. • Social bubbles within classrooms including students sitting in allocated seating spaces with no moving around the classroom. • Teachers will monitor the use of carpet areas. • Students will have assigned equipment and there will be no 	<ul style="list-style-type: none"> • Staff will be on duty from 7.30am to usher students into classrooms or to be in tutor rooms. • A one-way system will be introduced in the new build with social distancing markings in all major spaces and corridors. • Students will be expected to remain on the right hand side and must not touch other students • Students will have to sanitise their hands on entry to every classroom. • The dining area will be marked for social distancing and there will be 3 lunch sittings to reduce numbers.

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- Other resources will be placed away from children to avoid any contamination.
- Resources that are available to the children will be thoroughly cleaned each night.
- A cleaning checklist will be put in each classroom and Teachers Gemma and Alice will monitor it.
- Resources will be only used for one week before being removed from the classroom for deep cleaning.
- The number of children allowed at each area/station of the classroom will be limited to achieve social distancing.
- Children and staff will be required to use hand sanitiser before joining a new activity or area in the classroom.
- Children will have individual learning packs made up (such as plastic wallets with pencils, pens, whiteboards) to eliminate sharing of commonly used resources.
- Hourly cleaning of door handles, toilets and rails will take place and a

- sharing of resources including pens and pencils
- Student trays will be kept in their allocated seating area
 - Only one class will use the changing room at any one time.
 - Masks must be stored safely to avoid contamination when students are not wearing them
 - There will be outside games organized to ensure students are able to play whilst successfully observing social distancing.
 - There will be no whole school assemblies but smaller Year group assemblies with social distancing will take place.
 - Parent information meetings will be held over Zoom.
 - The SENCO will be available for any student who may require additional support in returning to school from the Covid-19 situation.
 - The staff resource room will operate social distancing rules.
 - Specialist lessons (PE, PSHRE and Music) will be replaced with socially

- Students will sit at opposite ends of the student tables in the classroom to create a social distance space of 1.5m.
- There will be no whole school assemblies but smaller Year group assemblies with social distancing will take place.
- The SENCO will be available for any student who may require additional support in returning to school from the Covid-19 situation.
- The staff dining and work room will operate social distancing rules.
- The staff resource room will operate social distancing rules.
- Snack time will take place in tutor rooms and food must be fruit or a snack that can be easily placed in a bag, rather than a full meal.
- There will be no sports activities during snack or lunchtime
- No student will be allowed on campus until 07.30 and must go straight to their tutor rooms
- The café will be open until 7.30 for staff only and will then be closed until first period and only used for staff.
- There will be no extracurricular activities.

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checklist list will be signed to ensure this is completed.

- Snack time will be held in classrooms.
- There will be line up spots for each class when lining up outside. Sign posted and not changed.
- Additional outside sinks to be set up in the outdoor area to reduce crowding in bathrooms when washing hands after being outside.
- There will be two different lunch sessions with children socially distanced from one another. Only two classes in the hall at a time with the third class taking lunch in the classroom.
- There will be a staggered exit at the end of the day for Foundation 2 and Foundation 3. Foundation 2 pick up time to be 2.00 -2.15pm. Foundation 3 pick up time to be 2.15pm - 2.30pm. Sibling pick up to be 2.30 - 2.45pm
- When picking up parents are requested to stay in cars and staff will bring the child to the car. Where this is not possible one parent will be allowed into the shelter. The shelter

distanced mindfulness activities and individual passion projects related to health, wellbeing, 21st century skills and social entrepreneurship.

- Myanmar language lessons to be taught in own classroom with three differentiated groups. Work to be shared via Seesaw and introduced by the Associate Teacher.
- Use of staggered playtimes to allow students some outdoors time. If not possible due to restrictions there may be opportunities for some lessons to take place outdoors.

- Parent meetings will be held on zoom unless it is absolutely necessary for parents to come onto campus during the day.
- Music activities will adhere to social distancing rules; full orchestra, choir or band rehearsals will not take place.
- Staff must not be late to lessons whenever possible to avoid crowding outside a classroom.

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<p>will be marked with social distanced crosses for parents to stand on, once the child is with them, they must leave the shelter. The shelter will be a no waiting area. A member of staff will be there to monitor this.</p> <ul style="list-style-type: none">• The gates will be closed between pick up times.• Outdoor equipment will be placed in a sectioned off area of the shelter to stop adults and children touching it after school hours.• Parent workshops will be done virtually via zoom.• There will be an increased emphasis on the education of health and hygiene during this time.• There will be a maximum of two classes per year group accessing free flow whilst inside.• Music classes will be held in students' own classroom.• Physical Education will be non-contact and the area and equipment will be sanitised before use by the next class.		
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Covid-19 Reopening Teaching & Learning Plan 2 – This plan is based on a partial reopening of the school on 24 August 2020 due to continuing restrictions, possible government imposed strategies and health and safety advice. In this situation all students will likely be involved in a combination of face-to-face learning on campus and virtual learning or private study at home. This plan aims to provide students with the familiarity of school routines and classroom based academic learning combined with Home Learning. Classroom based lessons will aim to introduce new learning and home learning will focus on enabling students to independently practice and revise the skills taught. We will be implementing the following strategies in order to protect our school community, reduce infection rates and ensure that students have access to attending school. There are a number of school wide strategies for both campuses and then additional phase specific strategies for Early Years, Primary and Secondary. The exact details of your child’s Teaching and Learning programme will be advised at the start of term if Teaching and Learning Plan 2 is adopted.

Strategies across all Phases

All of the strategies outlined in Teaching and Learning Plan 1 will be implemented in Teaching and Learning Plan 2 with the following additional strategies put in place.

Traveling to School

- Sibling buses will not operate at any time and all students will need to be dropped off and picked up at their relevant campus by their parents in accordance with guidance issued at the time.
- We advise parents not to car share with other families as social distancing requirements cannot be met.

School Day

- The school day will be amended for both campuses and the exact details of this will follow after the risk assessment leading up to the reopening of the school.

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- There will be a staggered start and end to the day to support the rearranged timetabled schedules and the need to conduct flexible learning as well as reducing any large gatherings.
- There will be a mix for all students of face-to-face learning in school and virtual learning at home. Information about your Childs specific school and home learning programme will be sent to you as early as possible.
- Movement of staff and students around each campus will be staggered and monitored to ensure that all Covid-19 recommendations are adhered to.
- The number of students visiting the toilet will be limited at any one time.

Dining Routines

- All staff and students will eat in their classrooms and food will need to be appropriate to maintain the classrooms as viable teaching spaces post snack and lunch.

Facemasks

- Facemasks will be compulsory throughout the day for all staff and students except in Physical Education.

Teaching Routines

- Textbooks used with more than one class will be sanitised before being redistributed.
- All desks in primary and secondary classrooms will have dividing Perspex screens.
- All ESL & SEND strategies will be implemented in the classroom.
- Teaching group sizes will be limited and will be dependent on the latest advice.
- Physical Education lessons will be limited to non-contact sports and include the recommended social distancing at all times unless otherwise instructed by government departments.

Arrival and Departure

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- Staff will not be allowed to travel to work on buses.
- On arrival at school all students will go immediately to their classroom.

Extracurricular Activities

- No extracurricular activities or school trips will be organised until it is safe to do so.
- No staff based activities will operate.

Meetings

- All meetings of two or more people will be conducted over Zoom, Microsoft Teams or other media systems. This will include meetings for staff and parents of any nature.

Libraries

- All school libraries will be closed and not reopened until it is safe to do so.

Visitors

- Parents will only be allowed on site to purchase uniform, pay fees and in extreme circumstances and social distancing rules will be in place.
- Visitors will not be allowed onsite at any time until restrictions are eased.

Early Years Specific Strategies	Primary Specific Strategies	Secondary Specific Strategies
All of the strategies outlined in Teaching and Learning Plan 1 will be implemented in Teaching and Learning Plan 2 with the following additional strategies put in place.	All of the strategies outlined in Teaching and Learning Plan 1 will be implemented in Teaching and Learning Plan 2 with the following additional strategies put in place.	All of the strategies outlined in Teaching and Learning Plan 1 will be implemented in Teaching and Learning Plan 2 with the following additional strategies put in place.

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<ul style="list-style-type: none"> • Foundation 1, 2 and 3 classes will be split into bubbles of up to 12 children (Less for the F1). • There will be an am and pm session for F1, F2 and F3. Each class bubble of up to 12 children will attend each day in either the am or pm. • The timings for am session will be 7.45 to 11.45 and pm session will be 11.45 – 2.45. • Children will stay in their individual classrooms – there will be no free flow between classrooms. • Teachers will plan the environment to include as many areas of learning that they can but due to space these will be reduced. • There will be scheduled outside times to avoid mixing with other classes that are in school. • There will be one class allowed in each outside area (F1 and F2/3) at one time. • Snack will be eaten in classrooms when in school for both am and pm sessions. • Lunch will be eaten at home. 	<ul style="list-style-type: none"> • All Primary classes will be split into 2 groups, Group 1 and Group 2. • The primary school will follow the standard timetable for each year level, however will operate on a two week rotation. <p><u>Week one:</u> Group 1 Monday, Wednesday, Friday</p> <p>Group 2 Tuesday, Thursday</p> <p><u>Week 2:</u> Group 1 Tuesday Thursday</p> <p>Group 2 Monday, Wednesday, Friday.</p> <ul style="list-style-type: none"> • When a group is not on campus, they will follow the E-Learning Timetable for their year level. • Seesaw will be used for sharing Home Learning activities, giving feedback and uploading student work. 	<ul style="list-style-type: none"> • Critical year groups facing forthcoming IGCSE, AS and A Level exams will be prioritised. • Lockers will not be in use and students should take all their belongings to every lesson and home at the end of the day. • There will be no snack time and students will remain in their classroom. They will be able to eat snack at this time but it must be able to be carried in their bag and limited to non-messy and odourless food such as an apple. • Years 10 to 13 to come into school and follow their normal timetable. • Years 7 to 9 will adopt a blended learning timetable whereby half the class will attend school and the other half will zoom into the class from home at the specified times. Days will alternate so they will come into school Monday, Wednesday, Friday on Week 1 and then Tuesday, Thursday on Week 2. This will continue until necessary. • During times students are not in school, work will be set using Google classroom. • Students will not be allowed outside classrooms unsupervised; they must
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| <ul style="list-style-type: none">• For parents who wish for their children to remain at home or cannot be in school due to travel restrictions. Parents can choose to continue to partake in e- learning. This will be led by selected teachers and may not necessarily be their class teacher. E- learning in this situation will be not as in depth as in phase 3 due to the school being open.• If classes are smaller than 11 (e.g. parents have chosen from the children to remain at home) then classes may be combined. | <ul style="list-style-type: none">• Zoom will be used for regular Tutor time with Home Learning students. Meeting links will be shared via the parent's email.• Myanmar language lessons to be taught in own classroom with three differentiated groups. Work to be shared via Seesaw and introduced by the Associate Teacher.• Specialist lessons (PE, PSHRE and Music) will be replaced with socially distanced mindfulness activities and individual passion projects related to health, wellbeing, 21st century skills and social entrepreneurship.• ICT lessons will either:<ul style="list-style-type: none">- Take place In the ICT suite as per the Covid-19 plan requirements- Require students to bring in a device from home- Be replaced with an Inquiry unit or other activities that do not require a device.• All Key Stage 2 students to bring in a device to use on ICT days or ICT to be completed from home during the | <p>remain in classrooms until instructed to leave.</p> <ul style="list-style-type: none">• Students need to bring the correct equipment pens, pencils, rulers as there will be no sharing of equipment• There can be no food deliveries by parents or drivers, students must bring their lunch in the mornings, and food cannot be shared with other students.• There will be no music clubs and music lessons will be based on theory with no practical lessons except for teacher demonstrations.• Art lessons will be demonstration; students will not use technical Art equipment. They should bring their own pencils, pens as instructed by the teacher. |
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	<p>virtual aspect of the lessons being delivered.</p> <ul style="list-style-type: none"> • Students to be shown the catalogue of books available to select their books remotely. • Snack and lunch to be eaten in classrooms. • Use of staggered playtimes to allow students some outdoors time. If not possible due to restrictions there may be opportunities for some lessons to take place outdoors. • Use of the climbing frame and any other outdoor facilities such as the interactive wall will be suspended. 	
<p>Covid-19 Reopening Teaching & Learning Plan 3 – This plan is based on requiring starting the academic year with virtual learning if the government delays the opening of any phase of the school. The plan for each phase will encompass all the good practice from term 4 last year with additional strategies we have been developing that will provide a much higher level of teacher contact. For an in depth guide to each phase’s home/virtual learning please refer to the relevant guide emailed to you.</p>		
Early Years Specific Strategies	Primary Specific Strategies	Secondary Specific Strategies
<ul style="list-style-type: none"> • Foundation 3 will have an additional zoom session of 15 minutes daily. This will be either phonics or maths (a weekly timetable will be made). One 	<ul style="list-style-type: none"> • During Home Learning students will be issued a developmentally appropriate timetable which considers ability, learning requirements and screen time restrictions. 	<ul style="list-style-type: none"> • Students will use zoom with their tutor at 8.00 every morning for registration.

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of the activities on seesaw will support the live session.

- Teachers will be online from 9am until 3pm each day to feedback to students via seesaw and available for questions from students and parents via email or zoom. If a parents wish to zoom in these times, they must make an appointment with the teacher.
- A timetable will be made for parents so they can see what sessions will be happening on each day.
- Foundation 2 will have 2 activities per day. These activities will be on Seesaw. Teachers will provide feedback and next steps once the activity has been completed and submitted.
- Foundation 3 will have 3 activities per day. Teachers will provide feedback and next steps once the activity has been completed and submitted.
- Staff will be working from school where possible.

- Years 1 & 2 students will undertake a modified timetable allowing students longer timeframes to undertake the activities and submit work.
- Years 3 and 4 have a slightly modified timetable which places a higher focus on English, Maths, Science, Topic and Myanmar studies. Specialist subjects have a slightly reduced lesson time where they will focus on health, wellbeing and 21st century skills. All lesson periods will start with a Zoom video call (specialist subjects can select when a video call is appropriate).
- Years 5 and 6 will undertake a normal timetable with each lesson utilising Zoom to teacher core content before assigning learning activities.
- Subjects will include a variety of online and offline learning activities, uploaded to SeeSaw before 8.00pm the day before.
- Invitations to subject Zoom meetings will be sent to the parent's email before 8.00pm the day before.

- Lessons will continue online as per the timetable and virtual learning document sent separately.
- Each lesson will be a half an hour Zoom followed by half an hour self-study.
- Students must attend all Zoom classes; they must have their camera on at all times.
- Any inappropriate behaviour on Zoom will be reported to parents and students may be removed from that particular session.
- Google Classroom will be used to set work for students and inform parents.
- The curriculum will continue as usual and attendance is compulsory.
- If a student fails to submit work on a regular basis their parents will be asked for a meeting over Zoom with the tutor or Deputy Head of Secondary.
- Students in Years 7 – 9 outside of the country and unable to attend classes will receive their lessons via Google Classroom. They will also have a Zoom with their tutor at least once a week at

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	<ul style="list-style-type: none"> • Ongoing teacher feedback will be given via SeeSaw and utilise the “All, Most & Some” success criteria. • Students are expected to complete all tasks and activities by the end of each school day. • If additional support is required students and parents can contact the Group Teacher via email or through the SeeSaw task. A reply can be expected within the school day. • Staff will be working on campus where ever possible. 	<p>a mutually convenient time. If they can attend any other Zooms set up for their class, they should also do their best to attend.</p> <ul style="list-style-type: none"> • Students in Years 10 – 13 outside of the country and unable to attend classes will receive their lessons via Google Classroom. They will also have a zoom with the class during their lesson time (Myanmar Time Zone). If they cannot attend these lessons, they will have a Zoom with their tutor once a week. • A separate virtual learning plan is attached with this plan.
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Frequently Asked Questions

Please find below some frequently asked questions with answers to support the information above. If after having read this document and the frequently asked questions you have any further questions please email your child’s relevant campus as follows:

- secondary@networkintlschool.com
- bahancampus@networkintlschool.com

Should my child attend school?	No one with symptoms should attend school for any reason. All other students are strongly encouraged to attend according to the Teaching and Learning plans above unless they are self-isolating or they are clinically vulnerable (in which case they should follow medical
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	<p>advice). If someone in their household is extremely clinically vulnerable, students should only attend if stringent social distancing can be adhered to, and the child is able to understand and follow those instructions.</p>
<p>What if a student or member of staff presents with Covid-19 symptoms at any point during the school day?</p>	<p>If any student or staff member presents symptoms during the school day they will be taken immediately by the shortest possible route to the designated room (P5 at Bahan and A009 at 7 Mile) via an outside route if possible, on both campuses (see map). The school doctor will assess them and the person will be taken to the rooms designated above as a Covid-19 holding areas. If the doctor has any concerns or a temperature is present above 37.5 degrees the student (parents will be contacted) or staff member will have to return home and the advice in the bullet point above will apply. The Samitivej doctor will have PPE in the form of a safety mask, facemask, face shield, rubber gloves, goggles and apron and the designated room will be fully sanitised before any other person is allowed to enter. If a teacher has to leave the site arrangements will be made to cover the class, as we would normally do with the strategic use of both International and Myanmar teachers.</p>
<p>How will students be protected from contracting the virus from other students or members of staff and vice versa?</p>	<p>The Network community will be regularly reminded that students or staff must not, under any circumstances, come into school if they are displaying any of the listed symptoms of COVID-19. Starting with the basics of good respiratory hygiene (i.e. the 'catch it, bin it, kill it' approach) and common contact points (doors, handles, books, equipment) being sanitised on a regular basis we will implement all the necessary procedures from our plans and government strategies to keep students safe. Students will move around the school and be seated in classrooms with social distancing requirements at all times except in the Early Years where learning involves being at different areas. The teaching routines listed in the Teaching and Learning Plans will be implemented and monitored.</p>

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<p>Will hand sanitiser be provided?</p>	<p>Yes - hand sanitiser will be provided for use amongst students and staff to maintain high levels of hygiene and in addition regular hand washing will be stressed at all times. Wash basins will be provided outside every classroom.</p>
<p>How will students access the toilets?</p>	<p>Toilets will be supervised at all times and access and facilities will be limited to ensure the required social distancing. Students will need to line up outside if appropriate but measures will be in place for any student in urgent need of the toilet. Students will be expected to wash their hands with soap and water for at least 20 seconds and will be given hand sanitiser to apply when they leave the toilets as well.</p>
<p>How will staff be protected from contracting the virus from parents and visitors?</p>	<p>Network will endeavour to limit face-to-face meetings under Teaching and Learning Plan 1 and will only take place under exceptional circumstances and with the prior agreement of a member of the Executive Leadership Team. In Teaching and Learning Plan 2 no meetings with parents or visitors will take place face-to-face and instead these will be done by telephone or through videoconferencing such as Zoom or Microsoft Teams etc.</p>
<p>How will staff be made aware of all of the new health and safety requirements?</p>	<p>Staff will receive CPD during the three planning days before school opens on Thursday 13 August so the whole staff community of teachers, administration, site and cleaning staff are aware of the procedures for the start of term.</p>
<p>How will the social and emotional impact of the virus and school closure on students be addressed when they return to school?</p>	<p>The school acknowledges that the impact of the virus and school closure will have affected students in very different ways. Some will have been unaffected and will have few if any problems readjusting after the first few days. Others may have experienced effects of social isolation or anxiety and may take longer to adjust and experience emotions that they struggle to understand or express. Each child will be supported on a case-by-case basis and our SENCO will be available for any student who may require additional support in returning to school from the Covid-19 situation. To support the transition back to school there will be two days of transition activities for younger children.</p>

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<p>How will the social and emotional impact of the virus and school closure on staff be addressed when they return to school?</p>	<p>The school acknowledges that the impact of the virus and school closure will have affected staff in very different ways. Some will have been unaffected and will have few if any problems readjusting after the first few days. Others may take longer to adjust and experience an array of emotions given the possible changes to working practices. The school will support staff in every way possible during the return to school.</p>
<p>Will the sibling buses be running?</p>	<p>In Teaching and Learning Plan 1 the sibling buses will still be running but students will be required to wear facemask at all times. In Teaching and Learning Plan 2 there will be no sibling buses and parents will need to drop off and pick up their child at all times.</p>
<p>Can family's car share and take one another's children to school?</p>	<p>We strongly advise to avoid car journeys that include members of others' households. This advice may change in time but the current social distancing rule means that car sharing is not possible.</p>
<p>How will I drop-off and pick-up my children?</p>	<p>Parents are requested to follow the guidelines given in the two plans for drop off and pick up. It will be key for the school to have all staff on site before the gates are open to students at 07:00 so that will be the earliest drop off time. Students will have to go straight to their classroom. In Teaching and Learning Plan 1 students need to be picked up on time unless they are taking part in a scheduled activity. In Teaching and Learning Plan 2 all students will leave the site according to the staggered times as there will be no extracurricular activities.</p>
<p>What will happen if a student refuses to follow the health and safety requirements whilst on site?</p>	<p>If any student does not comply with the required Covid-19 practices they will be spoken too by the relevant member of staff. If the student still presents a risk to others then parents will be contacted.</p>
<p>How will students eat their snacks and/or lunch?</p>	<p>Students can eat their snack and lunch according to each Phases requirements. Social distancing will apply in all situations. In Teaching and Learning Plan 1 lunch will take place in the designated eating areas but in Plan 2 lunch will take place in classrooms. There will be no communal cups during either Plan and each student will require their own water bottle.</p>

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<p>Will visitors be allowed on site?</p>	<p>Visitors will be allowed on site in Teaching and Learning Plan 1 subject to all the Covid-19 restrictions being met. No visitors will be allowed on site if Plan 2 is required.</p>
<p>How many children will be permitted in a class?</p>	<p>Social distancing will inform the number of students in the classroom. In Teaching and Learning Plan 1 we will be operating as usual and in Plan 2 the class size will be dependent on the latest advice. However, if circumstances change then the plan will be adapted to any additional restrictions.</p>
<p>How will staff and students move around the school?</p>	<p>Measures will be in place to limit the necessity to move around the site and in any case supervision of students will be in place at all times. A one-way system will operate where appropriate and must be adhered to.</p>
<p>What if a member of staff is identified as vulnerable, are they expected to attend work as normal?</p>	<p>The school will work individually with any member of staff who is vulnerable to ensure that all risks are reduced and they can work safely at school.</p>
<p>Can the school provide a guarantee that every student will be kept socially distant?</p>	<p>No. However, by working together we can reduce this risk but the risk can never be entirely removed in any social setting, particularly in a school and especially in Early Years. However, this is where our strict cleaning and hygiene routines will support social distancing and the prevention of infection.</p>
<p>Will assemblies still take place?</p>	<p>In Teaching and Learning Plan 1 socially distant smaller assemblies will take place but in Teaching and Learning Plan 2 there will be no assemblies or large group gathering.</p>
<p>Will the library be accessible to students?</p>	<p>In Teaching and Learning Plan 1 the school libraries will be open but there will be restrictions to conform with social distancing and books will need to be sanitised before being returned to the shelves. In Teaching and Learning Plan 2 all libraries will be closed.</p>

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<p>Will the GCSE and A-Level examinations go ahead as normal in 2021?</p>	<p>At this moment in time there is no reason to believe next year's examination series will be affected or that the means of examining/assessing young people will change. We will keep parents informed of any changes or information issued by the Cambridge exam board.</p>
<p>Will everything be back to normal in August?</p>	<p>This would seem unlikely if there are requirements for social distancing but Network is aiming to achieve this as soon as possible but without any health and safety risks to the Network community.</p>
<p>What support/advice will be given to Year 12 students in relation to their university applications?</p>	<p>The Secondary Deputy Head will provide specific advice and guidance on this issue.</p>
<p>Will there be any extracurricular clubs or activities?</p>	<p>In Teaching and Learning Plan 1 extracurricular activities will be guided by the decisions made between Yangon Heads for Inter school sport and for internal extracurricular activities by Networks Executive Leadership Team. In Teaching and Learning Plan 2 there will be no extracurricular activities either internally or externally.</p>
<p>How will Physical Education changing rooms be maintained as safe in terms of showering and social distancing?</p>	<p>The use of the changing rooms will be reviewed when we complete the risk assessment before the start of term.</p>